Hi, Dustin:

I agree that the difference is too large. No food option is not quite right. It is not at NIST and the cafeteria is a few yards away. Here, we are in a resort hotel. People would need coffee or tea or something. They cannot easily get them.

I think we should reduce the difference. I think Division can cover all of the A/V costs. I will talk with Matt.

Lily

From: Moody, Dustin (Fed)
Sent: Wednesday, September 28, 2016 1:49 PM
To: Chen, Lily (Fed) <lily.chen@nist.gov>; Liu, Yi-Kai (Fed) <yi-kai.liu@nist.gov>
Subject: FW: PQC FAQ update

Lily and Yi-Kai,

I was just talking to Sara about this. She asked me to get our feeling on if this looks sensible. From my view, the different registration costs for the food/no-food option are a bit extreme. I can't imagine very many paying $300 for food for 2 days of breaks and lunches. She wondered if we might want to do entirely with no-food. That would lower the registration cost, but might make it so the hotel doesn't want to host our group. It would also be weird to have a workshop and have no snacks at the breaks. Any thoughts? Other ways to lower the cost some would be to not video or webcast the workshop. I don't know how likely or not we are to get "sole source justification".

Dustin

From: Kerman, Sara J. (Fed)
Sent: Wednesday, September 28, 2016 1:32 PM
To: Moody, Dustin (Fed) <dustin.moody@nist.gov>
Cc: Chen, Lily (Fed) <lily.chen@nist.gov>; Liu, Yi-Kai (Fed) <yi-kai.liu@nist.gov>; Norris, Mary Lou (Fed) <marylou.norris@nist.gov>
Subject: RE: PQC FAQ update

Dustin,

I wanted to follow up with the team so that we can respond to Rainer. Mary Lou ran a very draft, conservative budget to give us an idea of what the registration fees **could** be for the PQCrypto 2018 meeting in Florida.

Anticipated Attendees 150 (broken out: 50 would opt in for food and 100 would opt out of the included breaks/lunch)

50 – with food FEE: $475

100 – without food FEE: $175

She did say NIST employees, on travel, could choose the food option registration fee

As you can see, with that cost difference, it's likely more folks will choose the no food option. She has seen this "no-food option" number grow over the years since this regulation has been implemented. Some meetings (i.e., HIPPAA) no longer have breaks or lunches as part of the registration fee. This is hard with a hotel because they want the F&B costs included.

She was very conservative on meeting room rental and A/V costs (i.e., recording the meeting was

not included and if our F&B minimums are low, room rental will be higher). Her budget did not include any comps.

One option, because we have time, is to do a sole source justification through AMD. If we did that, the division could pay all of the A/V costs so those costs would come out of the budget. She needed to confirm with AMD if the division could cover room rental costs as well. If so, all of those costs would come out of the budget and help bring the registration fees down quite a bit.

Just wanted to let you know where we are at this point. FBC (our contractor) will need to get involved, before we go further, to finalize and sign the contracts with the hotel.

Sara

From: Moody, Dustin (Fed)
Sent: Tuesday, September 27, 2016 10:20 AM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>
Subject: Re: PQC FAQ update

I'm assuming our numbers are lower than PQCrypto's right? Last year their registration cost was about $250 a person. I'd be concerned if our registration is $450.

From: Kerman, Sara J. (Fed)
Sent: Tuesday, September 27, 2016 10:14:33 AM
To: Moody, Dustin (Fed)
Subject: RE: PQC FAQ update

Yes....I want to talk to Mary Lou. She sent me a very draft budget and I'd like to clarify a few things with her – although nothing is firm due to not knowing exact hotel costs. But, for a little sticker shock, being held at a hotel, the registration **with** food and beverage included is coming in over $450/pp and without F&B is around $200 (this figure also does not include complimentary registrations, which will increase the registration cost even more.) I do have concerns that people will choose the no F&B options and just go get their own lunches/coffee which will hurt our bottom line in meeting the hotel minimums.

Hopefully we can talk tomorrow. I have a workshop at the Green Auditorium Thurs and Fri.

From: Moody, Dustin (Fed)
Sent: Tuesday, September 27, 2016 9:33 AM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>
Subject: Re: PQC FAQ update

Sara,

Thanks for making the fixes. No worries! You're doing a fabulous job in my opinion!

I'm working from home today. Do we need to sync up about the hotels for the workshop?

Dustin

From: Kerman, Sara J. (Fed)
Sent: Tuesday, September 27, 2016 9:29:27 AM
To: Moody, Dustin (Fed)
Subject: RE: PQC FAQ update

Dustin,

Update made to FAQ.html and KAT.pdf. So sorry about the KAT file. My eyes were only drawn

into the instructions at the end of the document. I'll ask Larry to highlight information meant for me in the future when it is embedded within text like that. I didn't read through the paragraphs so it just looked like straight text to my eyes.

From: Moody, Dustin (Fed)
Sent: Tuesday, September 27, 2016 8:03 AM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>
Subject: Re: PQC FAQ update

Sara,

I didn't do a tracked changes, but I can tell you the two changes. Maybe then you can make them directly?

- Wiener was mis-spelled one time as Weiner. It should be Wiener.
- In reference [2], the link isn't working. I think it's because the link has just .pd instead of .pdf

Dustin

From: Kerman, Sara J. (Fed)
Sent: Tuesday, September 27, 2016 7:48:33 AM
To: Moody, Dustin (Fed)
Subject: RE: PQC FAQ update

Dustin,

Any chance you have a tracked changes version of this? The FAQ is in html format with tags throughout where we pointed back to FAQ sections from the Call for Proposals. I would rather not have to put those in each time. If I can just see what changed, I can make those changes to the HTML file.

Thanks,
Sara

From: Moody, Dustin (Fed)
Sent: Monday, September 26, 2016 2:12 PM
To: Kerman, Sara J. (Fed) <sara.kerman@nist.gov>
Subject: PQC FAQ update

Sara,

I made some small fixes in the FAQ document on our PQC webpage. Please use the attached version. Thanks,

Dustin

(Wiener was misspelled, and one of the links didn't work. Both are now fixed in the attached version).